

**Minutes for Board Special Meeting  
Monday 5 September 2022 at 5.00 pm  
Held in: Te Puna o Te Pito Mata**

**Our Mission:** *Kia mahara o neherā; Kia Waihanga āiane; Hei aratakina ā mua.  
To acknowledge our past; To inspire our present; To transform our future world.*

Present: Mary Hamilton (Chair), Michael Hart, Martin Rodley, Mel Reidy, Tyler Groenewald  
Kiryn Curnow (arrived 5.27 pm)

Apologies: Bruce Hinson, Jared Stein

In Attendance: Tracey Reed (Minute Secretary)

Meeting commenced at 5.39 pm

**Welcome with karakia and waiata** - Michael Hart

- Declarations of Interest – None
- Confirmation of Agenda – Confirmed
- Speaking Rights of Non-Trustees attending - None

1. **Minutes Matters Arising from Previous Meeting**

**1.1 Ratification of Minutes of the Last Meeting**

Motion: That the [minutes of full board meeting](#) held on the 1 August 2022 are ratified.  
Moved M Hamilton. Carried.

Motion: That the [minutes of full board meeting](#) held on the 29 August 2022 held without a quorum are approved with amendment.  
Moved M Rodley, seconded M Hart. Carried.

**1.2 Department Reports**

Motion: That the board accepts the recommendation from the members of the board present at the 29 August 2022 hui where there was no quorum to accept the department reports.  
Moved M Rodley, seconded T Groenewald. Carried.

**1.3 Principal's Report**

Motion: That the board accepts the recommendation from the members of the board present at the 29 August 2022 hui where there was no quorum to accept the [Principal's Report](#)  
Moved T Groenewald, seconded M Rodley. Carried.

**1.4 Parent / Staff / Student Elections**

Motion: That the board accepts the recommendation from the members of the board present at the 29 August 2022 hui where there was no quorum to ratify the change in date when the board takes office from 14 September to 21 September and student board member will take office on the 28 September.  
Moved M Hamilton. Carried

Motion: The board resolves that if there are fewer than two Māori elected to the board that it will endeavour to co-op Māori member(s) so that the board has at least two Māori representatives, at least one of whom should be endorsed or supported by Ngāti Maru.  
Moved M Hamilton. Carried.

2. **Property**

The minutes of the [Property Committee](#) meeting held on 23 August were not passed as these were incomplete. Referred back to the committee.

The motion that an easement across school property be granted to the Hannah's as recommended by the property was not put to the vote. The meeting referred the issue back to the Property Committee for further clarification on the detail's easement.

Motion: That the Board accepts the recommendation from the Property Committee that the variation to the 10YPP for the replacement of spouting on the old gym at a cost of \$9900 is approved.  
Moved M Hamilton. Carried

Motion: That the board approves in principle accepting the donation of fruit trees from Solar Punk to be planted on the school campus subject to management determining a suitable site and maintenance plan.

Moved M Rodley, seconded K Curnow. Carried.

#### **Finance**

Motion: That the [minutes of Finance Committee](#) held on the 1 August 2022 are approved.

Moved M Hamilton. Carried.

Motion: That the board accepts the recommendation from the Finance committee that the September 2022 accounts for payment in October 2022 are approved.

Moved M Hamilton. Carried.

Motion: That the board approves the expenditure of up to \$25k on a replacement audio visual system for the hall subject to the approval of a satisfactory quote by the management team.

Moved M Rodley, seconded K Curnow. Carried.

The proposal for purchase of the AV is attached [Audio Visual proposal](#)

Motion: That the board accepts the recommendation from the Finance Committee that a new Toyota van is purchased at a cost of \$44,860 from AOG. This will be funded by grant funding with the balance from school reserves.

Moved M Hart, seconded M Rodley. Carried.

The proposal for purchase of the van is attached [van proposal](#)

Motion: That the board accepts the recommendation from the Finance Committee that the cash advance made to the teams attending tournament week, which exceeded the amount in the current policy. is approved.

Moved M Hart, seconded M Rodley. Carried.

#### **Discipline**

The discipline committee met on 18 August 2022 to review the suspension of two students. Both returned to school with conditions.

#### **Personnel & Appointments**

Eight applications for the Deputy Principal position have been received. Interviews will be held on Saturday 17 September 2022.

#### **3. Self Evaluation – Policy Review / Assurance Schedule**

The meeting noted that the monthly board meeting times in the past three years have not been consistent with the times specified in the [Governance policy](#). The meeting agreed that this would be reviewed by the new board in 2023.

#### **4. Education Outside the Classroom (EOTC)**

Motion: The board delegates authority to the board chair / principal to approve EOTC overnight trips and report to the board.

Moved M Rodley, seconded M Reidy. Carried.

#### **5. Correspondence**

None

#### **6. Reference Correspondence**

None

#### **7. In-Committee**

Motion: That the board move into In-Committee under Section 48 of the Local Government Official Information Act to discuss confidential matters.

Meeting closed 6.23 pm

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**Board Chair (Full School Board)**

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**Date**