

Thames High School

Te Kura Tuarua o Te Kauaeranga



Kia kōtahi ai te piki ake, kia ikeike rawa ki te taumata / We grow together to achieve one's true potential.

Our Mission: *Kia mahara o neherā; Kia Waihangā āiane; Hei aratakina ā mua.
To acknowledge our past; To inspire our present; To transform our future world.*

Agenda - School Board Meeting Monday 28 August 2023 at 5:30 pm

Held in: *Te Puna o Te Pito Mata* - Wharenuī at Thames High School

	5.30 pm	<u>Karakia timatanga (to open)</u> and <u>Waiata - Whakataka Te Hau Music & Lyrics</u>	S Flanigan
	Naumai haere mai / Welcome	<ul style="list-style-type: none">Apologies – K Curnow, B WilkinsonDeclarations of InterestConfirmation of Agenda Speaking Rights of Non-Board members attending (if any)- Doug Black Students; Abby Greenwood and Palarry Rous	S Flanigan
1	DEPARTMENT REPORT (15 MINUTES)	<p><u>Social Science Department Report</u></p> <ul style="list-style-type: none">2-3 areas for highlighting or expansion <p><u>International Department Report</u></p> <ul style="list-style-type: none">2-3 areas for highlighting or expansionAny questions? <p>Proposed motion: That the Social Science Department Report is accepted.</p> <p>Proposed motion: That the International Department Report is accepted.</p>	M Hart M Hart
2	BOARD PROCESS (10 MINUTES)	<p><u>Proposals</u>– (J McKeowen)</p> <ul style="list-style-type: none">Co-opting additional student representativeStipend : to double honorarium <p><u>Discussion paper</u></p>	J McKeowen
3	MINUTES MATTERS ARISING FROM PREVIOUS HUI	<p><u>RATIFICATION OF MINUTES OF THE LAST MEETING</u></p> <p><u>Minutes of the Full Board meeting</u> held on the 31 July 2023 (Attached and taken as read)</p> <p>Proposed Motion: That the minutes of the full board meeting held on the 31 July 2023 are approved.</p> <ul style="list-style-type: none">Any matters arising?	S Flanigan



4	TUMUAKI / PRINCIPAL'S REPORT (15 MINUTES)	Principal's Report (Attached and taken as read) <ul style="list-style-type: none"> • Areas for highlighting or expansion by the tumuaki / principal. • Any questions? Proposed motion: That the principal's report is accepted.	M Hart
5	SELF / STRATEGIC PLAN REVIEW (10 MINUTES)	New regulations for planning and reporting <ol style="list-style-type: none"> 1) New regulations for planning and reporting - awareness and discussion <ul style="list-style-type: none"> • Education Regulations 2023 – Parliamentary Counsel Office • School planning and reporting – Ministry of Education <p>Additional reference</p> <ol style="list-style-type: none"> a) Strategic and Annual Plan 2022 - 2024 b) TAMSO Strategic document <ol style="list-style-type: none"> 2) Draft ERO Profile Report 	S Flanigan / M Hart
5	BOARD COMMITTEE REPORTS	PROPERTY Minutes of the Property Committee meeting held on the 21 August 2023 (attached and taken as read) Including Property Report by Business Manager <p>Proposed Motion: That the minutes of the Property Committee meeting held on the 21 August 2023 are approved.</p> <p>Proposed Motion: That the board accepts the recommendation from the Property Committee to approve quote from STM for the library roof.</p> <p>Proposed Motion: That the board accepts the recommendation from the Property Committee to approve the hireage of the school hall for 13 & 14 October 2023.</p>	J McKeowen
		HEALTH & SAFETY Minutes of the staff Health & Safety meeting held on Wednesday 9 August 2023 <p>Proposed Motion: That the minutes of the staff Health and Safety Committee meeting held on the 9 August 2023 are approved.</p> <p>Awareness & discussion Actions: Health, Safety & Wellbeing</p> <p>- Any matters arising?</p>	B Holmes
		FINANCE Minutes of the Finance Committee meeting held on the 31 July 2023 (attached and taken as read) <p>Proposed motion: That the minutes of the Finance Committee meeting held on the 31 July 2023 are approved.</p> <p>Proposed motion: That the board accepts the recommendation from the Finance Committee that the allocation of the Professional Coaching and Wellbeing Support Fund 2023 is accepted.</p> <p>Proposed motion: That the board accepts the recommendation from the Finance Committee that the July 2023 accounts for payment in August 2023 are approved.</p>	K Hutchinson

		<p>Proposed motion: That the board accepts the recommendation from the Finance Committee that the term deposits for September 2023 are approved.</p> <p>COMMUNITY CONNECTIONS – reporting back</p> <ul style="list-style-type: none"> TAMSO – 14 August 2023 Parent Forum – 21 August 2023 	<p>K Ngamane</p> <p>B Wilkinson</p>
		<p>DISCIPLINE - N/A</p> <p>PERSONNEL & APPOINTMENTS- N/A</p>	<p>M Hart</p>
6	<p>SELF EVALUATION</p> <ul style="list-style-type: none"> POLICY REVIEW ASSURANCE SCHEDULE 	<ul style="list-style-type: none"> Phone Use in School Consultation Survey 2023 <ul style="list-style-type: none"> Use of phones comments / feedback Decision <ul style="list-style-type: none"> next steps direction to management Consultation Summary - Uniform Presentation & Guidelines <ul style="list-style-type: none"> comments / feedback <p>Policies and Assurances Term 2, 2023 -(School Docs Policy Reviews closed 30 June) - Term 2 policies for review (EOTC) were deferred for ratification at hui to be held on 28 August 2023.</p> <p>Proposed motion: Reviewed Term 2 – That the EOTC policies (School Docs) are ratified.</p> <p>Policies and Assurances Term 3, 2023 - (Reviews opened 17 July 2023) -(School Docs Policy Reviews close 22 September 2023)</p> <p>USERNAME: thameshigh PASSWORD: sealey</p>	<p>M Hart</p>
7	<p>Education Outside The Classroom (EOTC) OVERNIGHT TRIPS</p>	<p>EOTC Overnight trips – No trips for approval.</p>	<p>B Holmes</p>
8	<p>CORRESPONDENCE</p>	<p>INWARDS:</p> <ul style="list-style-type: none"> MOE Route Review Outcome dated 8-8-23 NZQA External Moderation Summary letter <p>OUTWARDS: None</p>	<p>T Reed</p>
9	<p>BRIEF CHECK-IN (5 MINUTES)</p>	<p>Round table check in (no substantive issues)</p>	<p>S Flanigan</p>
10	<p>IN-COMMITTEE</p>	<p>That the board move into In-committee under Section 48 of the Local Government Official Information Act to discuss confidential matters.</p> <p>Topics:</p> <ul style="list-style-type: none"> Parent letter to the board dated 8 August 2023 HMN Leave application (16/10 – 17/11 – 5 weeks) 	<p>S Flanigan</p>
<p>Ending Karakia-Whakamutunga</p>			<p>B Wilkinson</p>

REFERENCE		
SCHEDULE OF FULL SCHOOL BOARD MEETINGS FOR 2023	<ul style="list-style-type: none"> Monday 27 February Monday 27 March Monday 1 May Monday 29 May Monday 26 June Monday 31 July Monday 28 August Monday 30 October Monday 27 November <p>Property committee hui on the previous Monday, except public and school holidays.</p>	
TERM DATES 2023	<p>Term 1 Wednesday 1 February to Thursday 6 April</p> <p>Term 2 Wednesday 26 April to Friday 30 June</p> <p>Term 3 Monday 17 July to Friday 22 September</p> <p>Term 4 Monday 9 October to Friday 8 December 2023</p>	
KEY DATES for reference	<p>See the school website for all dates (Subject to change)</p> <p>Key dates 2023</p> <p>As always, dates may be subject to change and will be advised. Dates are subject to change and will be advised.</p> <p>Dates are subject to change and will be advised.</p> <p>Term 3: Monday 17 July to Friday 22 Sept</p> <p>Mon 28 Aug Board hui 5.30 – 7.30 pm Te Puna O Te Pito Mata (Wharenuī) Vision & Hearing screening – Year 9's</p> <p>Mon 18 Sep Parents Forum</p> <p>Fri 22 Sept Last day of Term 3</p> <p>Sat 23 Sept – School holidays</p> <p>Sun 8 Oct</p> <p>Term 4: Monday 9 October to Friday 8 December 2023</p> <p>Mon 9 Oct Term 3 – Day 1 starts</p> <p>Mon 16 Oct Te Ao Māori Strategic Ohu (TAMSO)</p> <p>Tues 17 Oct Sports Awards 2.00 – 3.10 pm</p> <p>Mon 23 Oct Labour Day (holiday)</p> <p>Tues 24 Oct Parents Forum</p> <p>Fri 27 Oct Senior Leavers Dinner</p> <p>Mon 30 Oct Board hui 5.30 – 7.30 pm Te Puna O Te Pito Mata (Wharenuī)</p> <p>Wed 1 Nov Senior Prizegiving 7.00 pm</p> <p>Mon 6 Nov Senior Exams start</p> <p>Mon 13 Nov Te Ao Māori Strategic Ohu (TAMSO)</p> <p>Wed 15 Nov Year 8 orientation day</p> <p>Mon 20 Nov Junior Exams start</p> <p>Mon 27 Nov Board hui 5.30 – 7.30 pm Te Puna O Te Pito Mata (Wharenuī)</p> <p>Mon 4 Dec Junior Prizegiving 1.00 pm</p>	

	Tue 5 Dec – End-of-year activities for Years 9 and Thu 7 Dec Years 10 Fri 8 Dec Last day of Term 4 <i>School Summer Holidays Begin</i>	
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Action List: from previous hui held 31 July 2023		
Item due for action	Who	Status e.g. Completed, In progress, etc.
Thank you letter from the board for the great work Donna Sawyer is doing with NZQA.	T Reed	Completed
Two future items for board process - Stipend to board - Co-opting additional student member	J McKeowen	In progress