Te Kura Tuarua o Te Kauaeranga Thames High School



Kia kōtahi ai te piki ake, kia ikeike rawa ki te taumata

We grow together to achieve one's true potential.

Te Kura Tuarua o Te Kauaeranga Thames High School Board – Agenda

Date:	Monday 1 December 2025	Time: 5.30 pm
/enue:	Te Puna o Te Pito Mata – W Te Kura Tuarua o Te Kauae	harenui ranga Thames High School
Presiding Men	nber: Brendon Wilkinson	
Quorum:	Confirmed	ot Confirmed
Introducti	catau / Welcome and Karak on/whakawhanaugatanga esiding Member	· · · · · · · · · · · · · · · · · · ·

- 2. Administration (10 minutes)
 - Strategic: <u>Governance</u> Effective Stewardship
 - NZSBA Board Primary Objectives

Item	Led by	Time
2.1 Present and Apologies		
Members: Brendon Wilkinson (PM), Michael Hart (Principal), Cindy Dargaville, Alia Finn, Siobhan Flanigan, Ngaio Hodson-Rapana, Lydia Lester, Kathy Ngamane, Wayne Whitney, Daniel Neufeld, Brooklyn Jiang	Presiding Member	5 minutes
Apologies: HoD Social Sciences – J Fletcher		
Non-Board Members: Cheryl Bunker, Sharyn Baker, Lisa Barnett, John McKeowen, Martin Rodley		
Proposed motion: That non-board members attending have speaking rights.		
An additional item has been added to the agenda: Staff Survey 2023		
2.2 Declaration of Interests	Presiding Member	
2.3 Confirmation of Minutes		
Proposed Motion : That the <u>minutes of the full Board meeting</u> held on 28 October 2025 are approved.	Presiding Member	5 minutes
2.4 Matters Arising	Presiding Member	
Any matters arising?		

3. Strategic Reporting and Monitoring (45 minutes)

Item	Led by	Time
3.1 Presentation / Curriculum Focus / Reports (Attached and taken as read)		
 International Report – International Programme Manager Social Sciences Department Biennial Report - HoD Social Sciences Library Report – written report only (R Howes) Sports Report – written report only (T Watts) 	Int'l Programme Mgr - P Managh	10 minutes
Proposed Motion: That the reports above are accepted		

Propose reports. Propose Februar Propose and that	Principal's Report Principal's Report (attached and taken as read) Professional Growth Cycle Summary Alternative Education model – refer 4.1.3 Health Curriculum Consultation Report (D Harrison) - Annual Guidance Report (Counsellor) - Annual Safety Compliance Report (Lab Mgr / HoD Science / HoD Tech ed motion: That the principal's report is accepted, including the associated ed motion: That the off-site learning proposed for Y10-Y13 on Monday 2 y is approved. Ed motion: That the 2026 school year in 5.2.2 of the principal's report is ratified at the proposed teacher only day Monday 9 February is approved (subject to g the PLD planned is confirmed)	Principal - M Hart	15 minutes
3.3 Fine 3.3.1 3.3.2	Accounts payable for October 2025 paid November 2025 and credit cards. Term deposits for December 2025. Proposed Motion: That the board accepts the recommendation from the Finance Committee that 3.3.1, 3.3.2 are approved.	Chair: A Finn	5 minutes
3.3.3	Proposed Motion: That the board accepts the recommendation from the Finance Committee that the request for a Grant Application for 50 Chromebooks to We Care Trust and NZCT to the value of \$30K is approved.		
3.3.4	Proposed Motion: That the board accepts the recommendation from the Finance Committee that the request for Property Funding to the value of \$62K is approved.		
3.3.5	Proposed Motion: That the board accepts the recommendation from the Finance Committee that the request for the balance of the 10YPP Property Funding is approved.	Business Manager	5 minutes
3.3.6	Budget 2026 (continued from October) - Scoping – Priorities, Needs - Input / Discussion	- S Baker	3 minores
	Proposed Motion: That the board accepts the recommendation from the Finance Committee that the draft budget for 2026 be approved subject to final approval at the March board hui, with the following limits: that prior to sign off, the budget expenditure is capped at 75% of budgets and budgeted cashflow to 31 March 2026		
3.4 Pro 3.4.1	Proposed Motion: The Board accepts the recommendation of the Property Committee that the use of the school Hall on the 6-8 January 2026 for the Thames Bridge Club is approved.	Chair: D Neufeld	5 minutes
	ner Committee Reports		
3.5.1 3.5.2	Staff Health & Safety – meeting held on 30 October 2025 TAMSO – Hui held scheduled for Mon 24 November 2025	S Baker	5 minutes
J.J.Z	HOLLIGIA SCHEDUIGA TOLIMON 24 NOVEHIDEL 2020	K Ngamane	
	TC / Overnight Trip: Approvals	W Whitney /	5 minutes
underst	ps ed motion: The board gives initial approval for the overnight trip(s) with the anding that the remaining steps for EOTC will be followed delegating authority nitney, Board EOTC liaison to approve and report to the Board.	G Wright	

_

4. Strategic Discussion and Decision-Making (25 minutes)

Strategic: Policy, Performance, Planning / Goals / Assurance

Item	Led by	Time
4.1 Key Issue Exploration / Consultation (e.g. Initiatives, Curriculum Development, Property Planning, etc.)	Principal	20 minutes
4.1.1 Library Review Future Direction of the Library / Innovation & Resource Hub		
Proposed motion: That the Board endorse the phased redevelopment of the Library commencing in 2026, adopting Phase 1 (Strengthened Library and Resource Hub) as the immediate direction, with Phase 2 (Integrated Innovation & Resource Hub) noted as the future development pathway; and that the Board approve the revised Library/Innovation Hub Coordinator role at 25 hours per week (8.15am–2.15pm, term time only) for implementation in 2026.		
4.1.2 Strategic Planning:		
MoE Waikato Strategic and Annual Planning (Leadership Advisor)		
Proposed Motion: (as recommended by MoE, p. 3) – as decided at 15 Oct meeting.		
That the strategic intents and priorities of the strategic plan for 2024 to 2025 be extended to the end of 2026.		
4.1.3 Alternative Education		
Board paper: Te Ara Whakamana – Pathway to Empowerment		
Proposed motion: That the Board ratify the 2026 Te Ara Whakamana Coordinator position and authorise recruitment.		
4.1.3 Non-Enrolled Student Re-engagement partnership		
Board briefing: 2026 Pathways Re-Engagement Programme – Whakapiki Maūri		
Proposed motion: That the Board supports the implementation of the 2026 Pathways Re-Engagement Programme – Whakapiki Maūri, and endorses the Memorandum of Understanding between Te Kura Tuarua o Te Kauaeranga and Ngāti Maru Rūnanga, including the provisions for Section 53 enrolment, information sharing, pastoral support, and monitoring as outlined within the MoU.		
4.2 Policy Review Schedule Term 4 2025 Policies for Review (closes 19 December 2025)	Presiding Member	5 minutes
USERNAME: thameshigh PASSWORD: sealey		
Demo: Bullying and Harassment		
 Demo: Behaviour Management Demo: Searches, Surrender, and Retention of Property 		
 Demo: Minimising Physical Restraint Demo: Stand-down, Suspension, and Exclusion 		
Demo: Staff Wellbeing and Safety		
Term 4 Assurances Proposed motion: That the Board accept the assurances for Term 4 2025.		
(with any amendments or actions that may be noted)		

5. Board Process and Self-Review (20 minutes)

Strategic: Governance Capability / Continuous Improvement

Item	Led by	Time
5.1 Te Tiriti o Waitangi – Education and Training Act Amendments Proposed Board Resolution: Te Tiriti o Waitangi – Education and Training Act	Presiding Member / Principal	10 minutes
Amendments		
 Letter to Minister of Education re T o W obligations From the Minister - Update on recent and upcoming legislative changes - School boards, Initial Teacher Education, Teaching Council 		
Proposed motion : That the Board of Te Kura Tuarua o Te Kauaeranga resolves:		
1. To formally express its concern regarding the removal of the statutory obligation for school		
boards to give effect to Te Tiriti o Waitangi through the amendment to section 127 of the		
Education and Training Act, introduced by Amendment Paper 428.		
To reaffirm the Board's strategic intent "We will give effect to Te Tiriti o Waitangi," including upholding the principles and articles of Te Tiriti through governance, curriculum, Te Reo		
Māori, mātauranga Māori, tikanga Māori, and ongoing partnership with mana whenua.		
3. To endorse the attached letter from the Principal to the Minister of Education outlining the		
concerns, rationale and recommendations.		

5.2 Self-Evaluation / Reflection A NZSBA (New Zealand School Boards' Association) meeting self-review is a process for a school board to evaluate its own performance. Board culture (reference) NZSBA Board Meeting Self Evaluation (now a Google Form)	Presiding Member	5 minutes
5.3 Planning for next meeting / Agenda Items • Setting dates for 2026 – proposal Reference - MoE guidance • Status quo – with or without change of day (Monday to TBC?) • Week 3 / Week 8 model – 8 meetings in term time, day TBC • Other topics for next meeting?	Presiding Member	5 minutes

6. Correspondence and Other Business (10 minutes)

Item	Led by	Time
6.1 Inwards / Outwards Correspondence 6.1.2 Inwards	Presiding Member	5 minutes
 Open letter K\(\tilde{a}\)hui Ako / Thames Principals to Minister Board correspondence ToW Communications - Motion for discussion From the Minister - Update on recent and upcoming legislative changes School boards, Initial Teacher Education, Teaching Council Acknowledgement letter - Harry (David) Harrison Jacob Rush - Re:Student & Alumni Proposal Report to THS 		
Letter to Minister of Education re T o W obligations Hon Scott Simpson		
Hon. Scott Simpson Proposed Motion: The 6.1.2 Inwards correspondence is accepted, and the 6.1.3 Outwards correspondence is approved.		
6.2 Open Forum / General Business (AOB)	All Members	5 minutes

120 minutes

7. Public-Excluded Business (In-Committee) (30 minutes, if required)

Item			Led by	Time
7.1 Personnel / Student / Financial The Board moves into Public Excluded Business ("In-committee")			Presiding Member	30 minutes
Motion: That the public be excluded from the following part/s of the proceedings of this meeting, namely agenda item number 7.1 of the agenda. The grounds are that the matter is of a Personnel / Student / Financial nature and the reason is to protect the privacy of a staff member(s) or commercially sensitive information. This motion is proposed to comply with section 48 of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the special requirements when moving to exclude the public.			ne ie and	
Moved to exclude th	ne public / into committee at	[time]		
Moved by:	Seconded:	CARRIED		
Motion: That the pub Agenda.	e public / out of in-committee lic be included for the remain	nder of the meeting as per the		
Moved by:	Seconded:	CARRIED		

8. Closing and Karakia Whakamutunga (5 minutes)

Next meeting: Monday 23 February 2026

N.B If the meeting time exceeds the 2 hours provided then there is provision for a motion to extend the meeting by up to 30 minutes. If this is not sufficient then items 'lie on the table' until the next board meeting. There is provision to call a special meeting.

Motion (if required): "That the meeting be extended by up to 30 minutes to allow for the completion of urgent business".

If the motion is **not carried**, or if further time is needed beyond the extension:

- Remaining items are to **lie on the table** until the next scheduled board meeting.
- The Board may also **resolve to call a special meeting** if required.

CUEDIUE OF	Refer to proposals to consider dates for next year		
SCHEDULE OF FULL SCHOOL BOARD	Setting dates for 2026 – proposal		
MEETINGS FOR 2026	• Mone	day 23 February	
	•	ady 20 i colodily	
	•		
	Property committee hui on the previous Monday, except public and school holidays.		
	scrioornolidays.		
ERM DATES 2026	Term 1 Monday 26 January to Thursday 2 April Term 2 Monday 20 April to Friday 3 July		
	Term 3 Mond	day 20 July to Friday 25 September	
	Term 4 Mond	day 12 October to no later than Friday 18 December	
		ool website for all dates	
EY DATES for	(Subject to ch	ange)	
eference	Key date	es 2026	
	-	ject to change and will be advised.	
		onday 26 Jan to Thursday 2 April	
	Mon 26 Jan		
	Tues 27 Jan	New Staff Day and SLT / HoDs	
	Wed 28 Jan	Staff only day 1	
	Thurs 29 Jan	Staff only day 2	
	Fri 30 Jan	Staff & Timetable confirmation (Y12/13, Y11)	
	Mon 2 Feb	Year 9 Pōwhiri / Y13 Snr Ldrs / Y10-Y13 Online learning	
	Tues 3 Feb	Whakawhanaungatanga 2	
		Year 9 – orientation continues & timetabled classes Year 10 - 13 – timetabled classes	
	Wed 4 Feb	Full timetable day	
	Thurs 5 Feb	- (5 periods per day)	
	Fri 6 Feb	Waitangi Day	
	Mon 9 Feb	Staff Only Day (proposed)	
	Mon 23 Feb	Board hui 5.30 – 7.30 pm	
	Mon 30 Mar	Board hui 5.30 – 7.30 pm	
	Term 2: Monday 20 April to Friday 3 July		
	Term 3: Monday 20 July to Friday 25 September		
	Town 4. Mandau 10 Oatshark 51th 11 Day and 12		
	Term 4: N	onday 12 October to Friday 11 December	

Action List: from previous meeting/s held				
Item due for action	Who	Status e.g. Completed, In progress, etc.		
Co-opting Eligibility Declaration completed by the two co-opted board members – A Finn / K Ngamane	Board Secretary	Completed		
Property Committee minutes 20 Oct amended	Business Manager	Completed		
Term Policies for review put on THS Facebook page	Comms Manager / Board Secretary	In Progress		