



Te Kura Tuarua o Te Kauaeranga Thames High School Board – Agenda

Date: Monday 1 December 2025 **Time:** 5.30 pm

Venue: Te Puna o Te Pito Mata – Wharenui
Te Kura Tuarua o Te Kauaeranga | Thames High School

Presiding Member: Brendon Wilkinson

Quorum: ☐ Confirmed ☐ Not Confirmed

1. Mihi whakatau / Welcome and Karakia (5 minutes)
Introduction/whakawhanaungatanga
Led by: Presiding Member

2. Administration (10 minutes)
- Strategic: [Governance](#) – Effective Stewardship
- [NZSBA Board Primary Objectives](#)

Item	Led by	Time
2.1 Present and Apologies Members: Brendon Wilkinson (PM), Michael Hart (Principal), Cindy Dargaville, Alia Finn, Siobhan Flanigan, Ngaio Hodson-Rapana, Lydia Lester, Kathy Ngamane, Wayne Whitney, Daniel Neufeld, Brooklyn Jiang Apologies: HoD Social Sciences – J Fletcher Non-Board Members: Cheryl Bunker, Sharyn Baker, Lisa Barnett, John McKeowen, Martin Rodley <ul style="list-style-type: none"> Proposed motion: That non-board members attending have speaking rights. An additional item has been added to the agenda: Staff Survey 2023	Presiding Member	5 minutes
2.2 Declaration of Interests	Presiding Member	
2.3 Confirmation of Minutes Proposed Motion: That the minutes of the full Board meeting held on 28 October 2025 are approved.	Presiding Member	5 minutes
2.4 Matters Arising Any matters arising?	Presiding Member	

3. Strategic Reporting and Monitoring (45 minutes)

Item	Led by	Time
3.1 Presentation / Curriculum Focus / Reports <i>(Attached and taken as read)</i> <ul style="list-style-type: none"> International Report – International Programme Manager Social Sciences Department Biennial Report – HoD Social Sciences Library Report – written report only (R Howes) Sports Report – written report only (T Watts) Proposed Motion: That the reports above are accepted	Int'l Programme Mgr - P Managh	10 minutes

4. Strategic Discussion and Decision-Making (25 minutes)

Strategic: Policy, Performance, Planning / Goals / Assurance

Item	Led by	Time
<p>4.1 Key Issue Exploration / Consultation (e.g. Initiatives, Curriculum Development, Property Planning, etc.)</p> <p>4.1.1 Library Review Future Direction of the Library / Innovation & Resource Hub</p> <p>Proposed motion: That the Board endorse the phased redevelopment of the Library commencing in 2026, adopting Phase 1 (Strengthened Library and Resource Hub) as the immediate direction, with Phase 2 (Integrated Innovation & Resource Hub) noted as the future development pathway; and that the Board approve the revised Library/Innovation Hub Coordinator role at 25 hours per week (8.15am–2.15pm, term time only) for implementation in 2026.</p> <p>4.1.2 Strategic Planning: MoE Waikato Strategic and Annual Planning (Leadership Advisor)</p> <p>Proposed Motion: <i>(as recommended by MoE, p. 3) – as decided at 15 Oct meeting.</i></p> <p>That the strategic intents and priorities of the strategic plan for 2024 to 2025 be extended to the end of 2026.</p> <p>4.1.3 Alternative Education</p> <p>Board paper: Te Ara Whakamana – Pathway to Empowerment</p> <p>Proposed motion: That the Board ratify the 2026 Te Ara Whakamana Coordinator position and authorise recruitment.</p> <p>4.1.3 Non-Enrolled Student Re-engagement partnership</p> <p>Board briefing: 2026 Pathways Re-Engagement Programme – Whakapiki Maūri</p> <p>Proposed motion: That the Board supports the implementation of the 2026 Pathways Re-Engagement Programme – Whakapiki Maūri, and endorses the Memorandum of Understanding between Te Kura Tuarua o Te Kauaeranga and Ngāti Maru Rūnanga, including the provisions for Section 53 enrolment, information sharing, pastoral support, and monitoring as outlined within the MoU.</p>	Principal	20 minutes
<p>4.2 Policy Review Schedule Term 4 2025 Policies for Review (closes 19 December 2025)</p> <p>USERNAME: thameshigh PASSWORD: sealey</p> <ul style="list-style-type: none"> • Demo: Bullying and Harassment • Demo: Behaviour Management • Demo: Searches, Surrender, and Retention of Property • Demo: Minimising Physical Restraint • Demo: Stand-down, Suspension, and Exclusion • Demo: Staff Wellbeing and Safety <p>Term 4 Assurances</p> <p>Proposed motion: That the Board accept the assurances for Term 4 2025. (with any amendments or actions that may be noted)</p>	Presiding Member	5 minutes

5. Board Process and Self-Review (20 minutes)

Strategic: Governance Capability / Continuous Improvement

Item	Led by	Time
<p>5.1 Te Tiriti o Waitangi – Education and Training Act Amendments</p> <p>Proposed Board Resolution: Te Tiriti o Waitangi – Education and Training Act Amendments</p> <ul style="list-style-type: none"> • Letter to Minister of Education re T o W obligations • From the Minister - Update on recent and upcoming legislative changes - School boards, Initial Teacher Education, Teaching Council <p>Proposed motion: That the Board of Te Kura Tuarua o Te Kauaeranga resolves:</p> <ol style="list-style-type: none"> 1. To formally express its concern regarding the removal of the statutory obligation for school boards to give effect to Te Tiriti o Waitangi through the amendment to section 127 of the Education and Training Act, introduced by Amendment Paper 428. 2. To reaffirm the Board's strategic intent "We will give effect to Te Tiriti o Waitangi," including upholding the principles and articles of Te Tiriti through governance, curriculum, Te Reo Māori, mātauranga Māori, tikanga Māori, and ongoing partnership with mana whenua. 3. To endorse the attached letter from the Principal to the Minister of Education outlining the concerns, rationale and recommendations. 	Presiding Member / Principal	10 minutes

5.2 Self-Evaluation / Reflection A NZSBA (New Zealand School Boards' Association) meeting self-review is a process for a school board to evaluate its own performance. <ul style="list-style-type: none"> • Board culture (reference) • NZSBA Board Meeting Self Evaluation (now a Google Form) 	Presiding Member	5 minutes
5.3 Planning for next meeting / Agenda Items <ul style="list-style-type: none"> • Setting dates for 2026 – proposal Reference – MoE guidance <ul style="list-style-type: none"> ◦ Status quo – with or without change of day (Monday to TBC?) ◦ Week 3 / Week 8 model – 8 meetings in term time, day TBC • Other topics for next meeting? 	Presiding Member	5 minutes

6. Correspondence and Other Business (10 minutes)

Item	Led by	Time
6.1 Inwards / Outwards Correspondence 6.1.2 Inwards <ul style="list-style-type: none"> • Open letter Kāhui Ako / Thames Principals to Minister • Board correspondence ToW Communications - Motion for discussion • From the Minister - Update on recent and upcoming legislative changes - School boards, Initial Teacher Education, Teaching Council • Acknowledgement letter - Harry (David) Harrison • Jacob Rush - Re:Student & Alumni Proposal Report to THS 6.1.3 Outwards <ul style="list-style-type: none"> • Letter to Minister of Education re T o W obligations • Hon. Scott Simpson <p>Proposed Motion: The 6.1.2 Inwards correspondence is accepted, and the 6.1.3 Outwards correspondence is approved.</p>	Presiding Member	5 minutes
6.2 Open Forum / General Business (AOB)	All Members	5 minutes

120 minutes

7. Public-Excluded Business (In-Committee) (30 minutes, if required)

Item	Led by	Time
7.1 Personnel / Student / Financial The Board moves into Public Excluded Business ("In-committee") <p>Motion: That the public be excluded from the following part/s of the proceedings of this meeting, namely agenda item number 7.1 of the agenda. The grounds are that the matter is of a Personnel / Student / Financial nature and the reason is to protect the privacy of a staff member(s) or commercially sensitive information. This motion is proposed to comply with section 48 of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the special requirements when moving to exclude the public.</p> <p>Moved to exclude the public / into committee at [time] Moved by: Seconded: CARRIED</p> <p>If applicable at this meeting Moved to include the public / out of in-committee at [time] Motion: That the public be included for the remainder of the meeting as per the Agenda. Moved by: Seconded: CARRIED</p>	Presiding Member	30 minutes

8. Closing and Karakia Whakamutunga (5 minutes)

Next meeting: Monday 23 February 2026

N.B If the meeting time exceeds the 2 hours provided then there is provision for a motion to extend the meeting by up to 30 minutes. If this is not sufficient then items 'lie on the table' until the next board meeting. There is provision to call a special meeting.

Motion (if required): "That the meeting be extended by up to 30 minutes to allow for the completion of urgent business".

If the motion is **not carried**, or if further time is needed beyond the extension:

- Remaining items are to **lie on the table** until the next scheduled board meeting.
- The Board may also **resolve to call a special meeting** if required.

REFERENCE		
SCHEDULE OF FULL SCHOOL BOARD MEETINGS FOR 2026	<p>Refer to proposals to consider dates for next year</p> <p>Setting dates for 2026 – proposal</p> <ul style="list-style-type: none"> • Monday 23 February • ... • ... <p>Property committee hui on the previous Monday, except public and school holidays.</p>	
TERM DATES 2026	<p>Term 1 Monday 26 January to Thursday 2 April</p> <p>Term 2 Monday 20 April to Friday 3 July</p> <p>Term 3 Monday 20 July to Friday 25 September</p> <p>Term 4 Monday 12 October to no later than Friday 18 December</p>	
KEY DATES for reference	<p>See the school website for all dates (Subject to change)</p> <p>Key dates 2026</p> <p><i>Dates are subject to change and will be advised.</i></p> <div> <p>Term 1: Monday 26 Jan to Thursday 2 April</p> <p>Mon 26 Jan Auckland Anniversary</p> <p>Tues 27 Jan New Staff Day and SLT / HoDs</p> <p>Wed 28 Jan Staff only day 1</p> <p>Thurs 29 Jan Staff only day 2</p> <p>Fri 30 Jan Staff & Timetable confirmation (Y12/13, Y11)</p> <p>Mon 2 Feb Year 9 Pōwhiri / Y13 Snr Ldrs / Y10-Y13 Online learning</p> <p>Tues 3 Feb Whakawhanaungatanga 2</p> <p>Year 9 – orientation continues & timetabled classes</p> <p>Year 10 - 13 – timetabled classes</p> <p>Wed 4 Feb Full timetable day</p> <p>Thurs 5 Feb - (5 periods per day)</p> <p>Fri 6 Feb Waitangi Day</p> <p>Mon 9 Feb Staff Only Day (proposed)</p> <p>Mon 23 Feb Board hui 5.30 – 7.30 pm</p> <p>Mon 30 Mar Board hui 5.30 – 7.30 pm</p> </div> <div> <p>Term 2: Monday 20 April to Friday 3 July</p> </div> <div> <p>Term 3: Monday 20 July to Friday 25 September</p> </div> <div> <p>Term 4: Monday 12 October to Friday 11 December</p> </div>	

Action List: from previous meeting/s held		
Item due for action	Who	Status e.g. Completed, In progress, etc.
Co-opting Eligibility Declaration completed by the two co-opted board members – A Finn / K Ngamane	Board Secretary	Completed
Property Committee minutes 20 Oct amended	Business Manager	Completed
Term Policies for review put on THS Facebook page	Comms Manager / Board Secretary	In Progress