



Te Kura Tuarua o Te Kauaeranga Thames High School Board – Agenda

Date: Tuesday 24 March 2026 **Time:** 5.30 pm

Venue: Te Puna o Te Pito Mata – Wharenui
Te Kura Tuarua o Te Kauaeranga | Thames High School

Presiding Member: Alia Finn

Quorum: Confirmed Not Confirmed

1. Administration (5-10 minutes)

Item	Led by	Time
<p>1.0 Mihi whakatau / Welcome and Karakia (5 minutes)</p> <p>Our School Value: Whanaungatanga – We build connected and collaborative relationships</p> <p>1.1 Present and Apologies</p> <p>Members: Alia Finn (PM), Michael Hart (Principal), Cindy Dargaville, Siobhan Flanigan, Ngaio Hodson-Rapana, Lydia Lester, Shannon Paki, Brendon Wilkinson, Daniel Neufeld, Brooklyn Jiang</p> <p>Apologies:</p> <p>Non-Board Members: Tracey Reed (Board Secretary Minute Taker), Sharyn Baker, Cheryl Bunker</p> <p>Proposed Motion: That speaking rights are granted to Tracey Reed, Sharyn Baker.</p> <p>1.2 Declaration of Interests</p>	<p>Board Member - B Wilkinson</p> <p>Presiding member</p>	5 minutes
<p>1.3 Confirmation of Minutes</p> <p>Proposed Motion: That the Draft Minutes of the Full Board meeting held on 23 February 2026 are approved.</p>	<p>Presiding Member - A Finn</p>	5 minutes
<p>2.4 Matters Arising</p> <p>Any matters arising?</p> <p>2.4.1 Matters Arising from the Minutes of 25 November 2024 and 23 February 2026</p> <p>Clarification of approval of the Thames High School Senior Mixed Touch Team International Trip 2025.</p> <p>Minutes of approval were not specific, mentioning proceeding to the next stage rather than explicit approval.</p> <ul style="list-style-type: none"> Trip proposed tabled at the 25 November 2024 meeting pending final details. <p>Proposed Motion: That the Board formally records that the Thames High School Senior Mixed Touch Team international competition trip in 2025 was approved as intended following 24 November 2024; noting that the itinerary and fundraising requirements previously discussed at the 25 November 2024 meeting were successfully completed.</p>	<p>Presiding Member - A Finn</p>	5 minutes
3. Strategic Reporting and Monitoring (20 minutes)		
Item	Led by	Time
<p>3.1 Finance and Audit Report</p> <p>Minutes of the Finance Committee 23 Feb 2026</p>		

<p>5.5 EOTC / Overnight Trip: Approvals</p> <p>EOTC Trips (<i>Working document</i>)</p> <p>Proposed motion: The Board gives initial approval for the overnight trip(s) with the understanding that the remaining steps for EOTC will be followed by delegating authority to the Board EOTC liaison to approve and report to the Board.</p>	<p>Board Liaison - B Wilkinson</p>	<p>5 minutes</p>
<p>6. Strategic Discussion and Decision-Making (5 minutes) Strategic: Policy, Performance, Planning / Goals / Assurance</p>		
<p>6.1 Annual Implementation Plan</p> <p>Refer 5.1 for update on AIP</p>		
<p>6.2 Policy Review Schedule</p> <p>Term 1 2026 Policies for Review (<i>closes 2 April 2026</i>)</p> <p>USERNAME: thameshigh PASSWORD: sealey</p> <ul style="list-style-type: none"> • Alcohol, Drugs and Other Harmful Substances • Sun Protection • Digital Technology and Online Safety • Cellphones and Other Personal Digital Devices • Safety and Welfare for Students on Work Experience • Firearms <p>Proposed motion: That the Term 1 2026 Policies are ratified by the Board.</p>	<p>Presiding Member - A Finn</p>	<p>5 minutes</p>

7. Board Process and Self-Review (30 minutes)
Strategic: Governance Capability / Continuous Improvement

Item	Led by	Time
<p>7.1 Administration Support</p> <p>School Board Administration Support - Finance / Property / TAMS0 / Discipline</p> <p>Proposed Motion (refined): That the Board approves casual employment of additional administrative support to meet current operational requirements.</p> <p>That allocation of this support prioritises organisational efficiency, sustainable staff workload, and continuity of core administrative functions; and</p> <p>That the Presiding Member be delegated authority to determine the structure, hours, and resourcing within the approved budget.</p>	<p>Presiding Member - A Finn</p>	<p>10 minutes</p>
<p>7.2 Appointment Board Committee/Liaison (<i>deferred from previous meeting</i>)</p> <p>Committees – Membership & Chair Appointments</p> <ul style="list-style-type: none"> o Strategic Planning and Policy Review o TAMS0 <p>Proposed motion: That the members of the Strategic Planning and Policy Review Committee for the 2026 school year are and is appointed as Chair.</p> <p>Proposed motion: That the TAMS0 Liaison for TAMS0 is</p>	<p>Presiding Member</p>	<p>5 minutes</p>
<p>7.3 Casual Vacancy Update (Timeline)</p> <p>Guide to Board Structure - Casual Vacancy Flowchart Timeline (Selection or By-Election) - Timeline / Process - Action & Status - Proposed overview of commitment of Board member</p>	<p>Board Secretary/ Presiding Member/ S Flanigan</p>	<p>5 minutes</p>

<p>7.4 36th Annual Members' Conference 17 – 19 July 2026 Venue: Aotea Centre, Auckland</p> <ul style="list-style-type: none"> • About the NZSBA Conference • Registration • Programme • Guest Speakers • Board Professional Development budget for 2026 is \$4K. <p>Expressions of Interest from Board Members to attend</p> <p>.....</p>	<p>Presiding Member / Board Secretary</p>	<p>5 minutes</p>
<p>7.5 Self-Evaluation / Reflection / Round the Table A NZSBA (New Zealand School Boards' Association) meeting self-review is a process for a school board to evaluate its own performance.</p> <ul style="list-style-type: none"> • Action: NZSBA Board Meeting Self Evaluation (Google Form) 	<p>Presiding Member - A Finn</p>	<p>5 minutes</p>

8. Correspondence and Other Business (5 minutes)

Item	Led by	Time
<p>8.1 Inwards / Outwards Correspondence</p> <p>8.1.1 Inwards</p> <ul style="list-style-type: none"> • Ngāti Maru (N Fisher) Board Representation • Resignation - Kathy Ngamane • Resignation - Lesley Inia (INA) <p>8.1.2 Outwards</p> <ul style="list-style-type: none"> • Ngāti Maru Representation • Acknowledge & Acceptance of resignation - Kathy Ngamane • Acknowledgement of Iwi Representation (Shannon Paki) • Welcome to Shannon Paki • Acceptance of resignation (INA) • Regan Cunliffe Waipapa Taumata Rau (Uni of Akl) <p>Proposed Motion: The Inwards correspondence is accepted, and the Outwards correspondence is approved.</p>	<p>Presiding Member - A Finn</p>	<p>5minutes</p>

Est: 120-130 minutes

9. Closing and Karakia Whakamutunga (5 minutes)

Next meeting: Tuesday 4 May 2026

N.B If the meeting time exceeds the 2 hours provided then there is provision for a motion to extend the meeting by up to 30 minutes. If this is not sufficient then items 'lie on the table' until the next board meeting. There is provision to call a special meeting.

Motion (if required): "That the meeting be extended by up to 30 minutes to allow for the completion of urgent business".

If the motion is **not carried**, or if further time is needed beyond the extension:

- Remaining items are to **lie on the table** until the next scheduled board meeting.
- The Board may also **resolve to call a special meeting** if required.

Strategic: [Governance](#) – Effective Stewardship
- [NZSBA Board Primary Objectives](#)

REFERENCE		
<p>SCHEDULE OF FULL SCHOOL BOARD MEETINGS FOR 2026</p>	<p>Refer to proposals to consider dates for next year</p> <p>Board meetings are held every Tuesday 3rd / 8th week of each Term.</p> <ul style="list-style-type: none"> • Monday 23 February • Tuesday 24 March • Tuesday 5 May • Tuesday 9 June • Tuesday 4 August • Tuesday 2 September • Tuesday 27 October • Tuesday 1 December <p>Property & Finance committee hui on the previous Monday, except public and school holidays.</p>	
<p>TERM DATES 2026</p>	<p>Term 1 Monday 26 January to Thursday 2 April</p> <p>Term 2 Monday 20 April to Friday 3 July</p> <p>Term 3 Monday 20 July to Friday 25 September</p> <p>Term 4 Monday 12 October to Friday 11 December (no later than 18 Dec)</p>	
<p>KEY DATES for reference</p>	<p>See the school website for all dates (Subject to change)</p> <p>Key dates 2026</p> <p><i>Dates are subject to change and will be advised.</i></p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Term 1: Monday 26 Jan to Thursday 2 April</p> </div> <p>Tues 24 Mar Board hui 5.30 – 7.30 pm Thur 2 Apr Last day of Term 1</p> <p>Fri 3 Apr Good Friday (public holiday) Sat 4 Apr School holidays begin (until Sun 19 Apr)</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Term 2: Monday 20 April to Friday 3 July</p> </div> <p>Mon 20 Apr First day of Term 2 Mon 27 Apr ANZAC Day Observed (public holiday)</p> <p>Tues 5 May Board Hui 5.30 – 7.30 pm (TBC) Wed 13 May TV Squash (Only if competitive outside of school. Fri 15 May TV Golf Round 1 (Top 3 only) Mon 18 May - NZQA Common Assessment Activities (1) Fri 22 May Literacy (Reading & Writing) and Numeracy Wed 20 May THS Cross Country (sign up and winter sport teams) Thu 28 May THS Cross Country (saver day)</p>	

Fri 29 May	Staff only day - Curriculum (1)
Mon 1 Jun	King's Birthday (Public Holiday)
Wed 3 Jun	TV Cross Country (Top 3-5 only)
Tues 9 Jun	Board Hui 5.30 – 7.30 pm
Wed 10 Jun	Wai / BOP Cross Country (Top 5 from TV)
Sat 20 Jun	THS Senior Ball
Mon 29 Jun	Board Hui 5.30 – 7.30 pm
Thu 25 Jun	Netball Boulton Cup
Fr 26 Jun	TV Golf Round 2 (Top 3 only)
Thu 2 Jul	TV Ripa Rugby (Only top team(s))
Fri 3 Jul	Last day of Term 2
Sat 4 Jul	School holidays begin (until Sun 19 Jul)
Thu 10 Jul	Matariki (Public Holiday)
Term 3: Monday 20 July to Friday 25 September	
Mon 20 Jul	First day of Term 3
Tue 28 Jul -	THS Badminton Champs
Thu 30 Jul	(lunchtimes)
Fri 31 Jul	TV Golf Round 3 (Top 3 only)
Tue 4 Aug	Board Hui 5.30 – 7.30 pm
Tue 4 Aug	Te Aroha Sport Exchange (TAC hosting) - TBC
Fri 7 Aug	TV Snr Badminton Champs (Top 2-3 only)
Mon 10 Aug	TV Snr Badminton Champs (Top 2-3 only)
Fri 14 Aug	V Golf Round 4 (Top 3 only)
Mon 17 Aug	Careers Week - TBC
Fri 21 Aug	Careers Roadshow Expo - TBC
Wed 19 Aug	TV Football – girls (1st XI)
Thu 20 Aug	TV Football - boys (1st XI)
Mon 31 Aug -	Winter Sport Tournament
Fri 4 Sept	(Teams TBC)
Tues 2 Sept	Board Hui 5.30 – 7.30 pm
Mon 7 Sep -	THS Senior Examinations
Fri 11 Sep	(Days / Schedule TBC)
Mon 14 Sep -	NZQA Common Assessment Activities (2)
Fri 18 /Sep	Literacy (Reading & Writing) and Numeracy
Wed 23 Sept	TV Snr Volleyball (Only competition team)
Fri 25 Sep	Last day of term 3
Sat 26 Sep	School holidays begin (until 11 Oct)
Term 4: Monday 12 October to Friday 11 December	
Mon 12 Oct	First day of Term 4
Fri 23 Oct	TV Girls Golf - 7 holes (only those that play for club)
Mon 26 Oct	Labour Day (Public Holiday)
Tues 27 Oct	Board Hui 5.30 – 7.30 pm
Wed 4 Nov	Senior Prize Giving
Thu 5 Nov	TV Jnr 3 x 3 Basketball (Only if THS team is registered)
Thu 10 Nov	NCEA and Scholarship Exams start
Wed 11 Nov	TV Jnr Volleyball (Only competition team)
Fri 13 Nov	Staff only day - Curriculum (2)
Fri 20 Nov	TV Ultimate Frisbee (Only competition team)
Wed 25 Nov	Year 8 Orientation Day
Tues 1 Dec	Board Hui 5.30 – 7.30 pm

	Fri 4 Dec NCEA and Scholarship Exams last day Tue 8 Dec Junior Prize Giving Wed 9 Dec - End-of-year activities Fri 11 Dec Fri 11 Dec Last day of Term 4 - Staff only day Sat 12 Dec School holidays begin (until Jan 2027)	
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Action List: from previous meeting/s held		
Item due for action	Who	Status e.g. Completed, In progress, etc.
Formal response is due to Thames Community Board by 22 April 2026	Board	In progress
Create a Google Form to gather further student feedback, including the question "Why do you want to come to school?" and collaborate with the School Librarian.	Student Representative	In progress
Letter to Ngāti Maru respectfully requesting written confirmation of the new Iwi representative.	B Wilkinson - Exiting Presiding Member	Completed 25/2/26
Formal letter of resignation for the Board's records from Kathy Ngamane.	Kathy Ngamane	Completed 27/2/26
Publish a pānui to the school community notifying them of a casual vacancy and the Board's intention to fill the vacancy by Selection.	Board Secretary	Completed 5/3/26