

Te Kura Tuarua o Te Kauderanga Thames High School



Kia kōtahi ai te piki ake, kia ikeike rawa ki te taumata

We grow together to achieve one's true potential.

Agenda - School Board Meeting Monday 26 May 2025 at 5:30 pm

Held in: *Te Puna o Te Pito Mata* - Wharenui at Thames High School

	5.30 pm	<u>Karakia</u>	<i>B Wilkinson</i>
	Naumai haere mai / Welcome	<ul style="list-style-type: none"> • Apologies – Kathy Ngamane • Declarations of Interest • Confirmation of Agenda • Speaking Rights of Non-Board members attending (if any) <ul style="list-style-type: none"> - Gareth Wright, Chris Ashforth, Lisa Barnett 	<i>B Wilkinson</i>
1	REPORTS (10 MINUTES)	<ul style="list-style-type: none"> • English Biennial Report– Raheera Allen - HoD English <p>Proposed Motion: That the English Biennial Report is accepted.</p>	<i>M Hart</i>
2	BOARD PROCESS (5 MINUTES)	<ul style="list-style-type: none"> • Meetings - How do we keep to time? 	<i>B Wilkinson</i>
3	MINUTES MATTERS ARISING FROM PREVIOUS HUI (15 MINUTES)	<p>RATIFICATION OF MINUTES OF THE LAST MEETING Minutes of the Full Board meeting held on the 31 March 2025 (Attached and taken as read)</p> <p>Proposed Motion: That the minutes of the full board meeting 31 March 2025 are approved.</p> <ul style="list-style-type: none"> • Any matters arising <ul style="list-style-type: none"> - 2024 Curriculum Achievement Summary 	<i>B Wilkinson</i>
4	PRINCIPAL'S REPORT (10 MINUTES)	<p><u>Principal's Report</u></p> <ul style="list-style-type: none"> • 2025 Term 1 THS 24-7 Report • Health Report Term 1 2025 - THS • THS Sport Representation - Policy & Procedures • Systems of support • Attendance Term 1 2025 Report <p>(Attached and taken as read)</p> <ul style="list-style-type: none"> • Areas for highlighting or expansion by the principal • Any questions? <p>Proposed motion: That the principal's report is accepted.</p>	<i>M Hart</i>
5	SELF / STRATEGIC PLAN REVIEW (10 MINUTES)	<p>THS Annual Report 2024 / Draft</p> <p>Proposed motion: That the 2024 Thames High School Annual Report is accepted.</p>	<i>M Hart</i>

<p>6</p>	<p>BOARD COMMITTEE REPORTS / PROCESS (15 MINUTES)</p> <p>Health and Safety</p>	<p>PROPERTY Minutes of the Property Committee meeting on the 19 May 2025 (attached and taken as read)</p> <ul style="list-style-type: none"> The Property Committee minutes were not approved due to no quorum. The Property Report for May 2025 was not accepted due to no quorum. <p>Proposed Motion: The Board accepts the recommendation of the Property Committee that the Board approve the upgrade to the school locks, pending a second quote, and possibility of this being included in the 5YA funding.</p> <p>Proposed Motion: The Board accepts the recommendation of the Property Committee that the Board approve the removal of P5 under the Procurement Exemption Request.</p> <p>FINANCE Minutes of the Finance Committee meeting held on the 31 March 2025 (attached and taken as read)</p> <p>Proposed Motion: The Board accepts the recommendation of the Finance Committee that the minutes of the Finance Committee meeting held on the 31 March 2025 are approved.</p> <p>Proposed Motion: The Board accepts the recommendation from the Finance Committee that the accounts payable for March 2025 paid April 2025 are approved.</p> <p>Proposed Motion: That the board accepts the recommendation from the Finance Committee that the term deposits for May 2025 are approved.</p> <p>Proposed Motion: That the board accepts the recommendation from the Finance Committee that the GST returns and SUE reports are destroyed in accordance with the School Records Retention and Disposal Schedule.</p> <p>HEALTH & SAFETY The Staff Health & Safety Committee meeting for May/June is still to be scheduled.</p> <p>COMMUNITY ENGAGEMENT TAMSO – No hui in May</p> <p>DISCIPLINE – Suspension meeting held on the 14 May 2025</p> <p>PERSONNEL & APPOINTMENTS – covered in the Principal's Report</p>	<p>B Wilkinson</p> <p>S Flanigan</p> <p>K Curnow</p> <p>S Flanigan</p> <p>M Hart</p>
<p>7</p>	<p>SELF EVALUATION</p> <ul style="list-style-type: none"> POLICY REVIEW ASSURANCE SCHEDULE <p>(10 MINUTES)</p>	<p>Term 1 2025 Policies for Review -(School Docs Policy Reviews closed 11 April 2025)</p> <ul style="list-style-type: none"> Health, Safety & Welfare Safety Management System Risk Management Worker Engagement, Participation, and Representation Healthcare Recording and Reporting Accidents, Injuries, and Illness <p>Proposed Motion: That the Term 1 2025 Policies are ratified by the Board.</p> <p>Term 2 2025 Policies for Review - (School Docs Policy Reviews closes 27 June 2025)</p>	<p>M Hart</p>

		USERNAME: thameshigh PASSWORD: sealey	
8	Education Outside The Classroom (EOTC) OVERNIGHT TRIPS (15 MINUTES)	<p>Overnight Trip/s for ratification:</p> <ul style="list-style-type: none"> • EOTC Trips • Revised Processors <p>Education Outside The Classroom (EOTC) Guidelines - EOTC (School Docs Policy)</p> <p>Proposed Motion: The board gives initial approval for the overnight trip(s) with the understanding that the remaining steps for EOTC will be followed delegating authority to W Whitney, Board EOTC liaison to approve and report to the Board.</p>	W Whitney / M Hart
9	CORRESPONDENCE (5 MINUTES)	<p>INWARD / OUTWARD</p> <p>INWARD</p> <ul style="list-style-type: none"> • Kōtūi Ako - FYI Online Learning dated 2 April 2025 • Screen Report - NZ Detector Dogs / THS dated 8 May 2025 • Alana Salisbury resignation email dated 19 May 2025 • NZEI Paid Union meetings <p>OUTWARDS</p> <ul style="list-style-type: none"> • THS Acceptance of resignation - Alana Salisbury <p>Proposed Motion: That the inwards correspondence is accepted and the outwards correspondence is approved.</p>	
10	OPEN FORUM / AOB (15 MINUTES)	Matters that have arisen or wish to be raised by board members.	B Wilkinson
11	PUBLIC-EXCLUDED BUSINESS (IN-COMMITTEE) (15 MINUTES)	<p>Proposed motion: <i>That the Board go 'into committee' under section 48 of the Local Government Official Information and Meetings Act 1987</i></p> <p>Reason: to discuss matters relating to staff members and students and matters of a commercially sensitive nature, this being necessary to protect the privacy of the individuals under Section 9 of the Official Information Act 1982.</p>	B Wilkinson

Ending Karakia-Whakamutunga	Board PM
---	----------

REFERENCE	
SCHEDULE OF FULL SCHOOL BOARD MEETINGS FOR 2025	<ul style="list-style-type: none"> • Monday 24 February • Monday 31 March • Monday 26 May • Monday 23 June • Monday 28 July • Monday 25 August • Tuesday 28 October (Mon 27 Oct – Labour Day) • Monday 24 November <p>Property committee hui on the previous Monday, except public and school holidays.</p>
TERM DATES 2025	<p>Term 1 Friday 31 January to Friday 11 April</p> <p>Term 2 Monday 28 April to Friday 27 June</p> <p>Term 3 Monday 14 July to Friday 19 September</p> <p>Term 4 Monday 6 October to Friday 19 December (no later)</p>
KEY DATES for	See the school website for all dates (Subject to change)

Key dates 2025

Dates are **subject to change** and will be advised.

Term 2: Monday 28 Apr to Friday 27 Jun

Mon 26 May	Board hui 5.30 – 7.30 pm
Tues 27 May -	CAA – Common Assessment Activities (1)
Fri 29 May	- (Years 10, 11, 12, 13)
Fri 30 May	Staff Only Day – NCEA / Curriculum (1)
Mon 2 Jun	King's Birthday (Public Holiday)
Sat 7 Jun	Senior School Ball
Mon 16 Jun	Term 2 Reports (emailed to parents)
Thur 19 Jun	Matariki Celebrations
Fri 20 Jun	Matariki (Public Holiday)
Mon 23 Jun	Board hui 5.30 – 7.30 pm
Tues 24 Jun	Taiohi Whānau Kaiako Hui/Parent Teacher interviews (1)
Thur 26 Jun	Taiohi Whānau Kaiako Hui/Parent Teacher interviews (2)
Fri 27 Jun	Last day of Term 2
Sat 28 Jun	School holidays begin (until 13 Jul)

Term 3: Monday 14 Jul to Friday 19 Sept

Mon 14 Jul	First day of Term 3
Mon 28 Jul	Board hui 5.30 – 7.30 pm
Tue 29 Jul	Te Aroha College Sports Exchange (THS hosting)
Tue 7 Aug	Open Evening (2026 prospective students)
Mon 11 Aug	TAMSO 6.30 – 8.00 pm
Mon 11 Aug -	Careers Week – Careers Roadshow Expo
Fri 15 Aug	
Wed 13 Aug -	Enrolment Interviews for 2026
Fri 29 Aug	(afternoon / evenings)
Thu 14 Aug	Sport / Group photos (Photolife)
Fri 15 Aug	T-RAP Rangatahi Summit (selected students only)
Mon 25 Aug	Board hui 5.30 – 7.30 pm
Wed 3 Sep -	CAA – Common Assessment Activities (2)
Fri 5 Sept	- (Years 10, 11, 12, 13)
Mon 8 Sep -	School Exams (Derived Grades) (Years 11, 12, 13)
Fri 12 Sept	(Exact dates TBC)
Mon 15 Sept -	Te Wiki o te Reo Māori
Fri 19 Sept	
Fri 19 Sept	Last day of term 3
Sat 20 Sept	School holidays begin (until 5 Oct)

Term 4: Monday 6 Oct to no later than Friday 19 Dec

Mon 6 Oct	First day of Term 4
Mon 27 Oct	Labour Day (Public Holiday)
Tue 28 Oct	Board hui 5.30 – 7.30 pm
Tue 4 Nov	NCEA Exams start
Fri 14 Nov	Staff Only Day – NCEA / Curriculum (2)
Mon 24 Nov	Board hui 5.30 – 7.30 pm
Tue 28 Nov	NCEA Exams end
Fri 12 Dec	Last day of term 4 (TBC)
Sat 13 Dec	School holidays begin (until Jan 2026)

Action List: from previous hui held 31 March 2025

Item due for action	Who	Status e.g. Completed, In progress, etc.
2024 Curriculum Achievement Summary Deferred from the previous Board meeting (April) for discussion.	Board Members	In progress

