



Te Kura Tuarua o Te Kauaeranga Thames High School Board – Agenda

Date: Tuesday 28 October 2025 **Time:** 5.30 pm

Venue: Te Puna o Te Piho Mata – Wharenuī
Te Kura Tuarua o Te Kauaeranga | Thames High School

Presiding Member: Brendon Wilkinson

Quorum: Confirmed Not Confirmed

- Mihi whakatau / Welcome and Karakia** (5 minutes)
Introduction/whakawhanaugatanga
Led by: Presiding Member
- Administration** (5 - 10 minutes)
 - Strategic: [Governance](#) – Effective Stewardship
 - [NZSBA Board Primary Objectives](#)

Item	Led by	Time
2.1 Present and Apologies Members: Brendon Wilkinson (PM), Michael Hart (Principal), Cindy Dargaville, Alia Finn, Siobhan Flanigan, Ngaio Hodson-Rapana, Lydia Lester, Kathy Ngamane, Wayne Whitney, Daniel Neufeld, Brooklyn Jiang Apologies: Wayne Whitney, Ngaio Hodson-Rapana Non-Board Members: Gareth Wright, Chris Ashforth, Sharyn Baker, Lisa Barnett	Presiding Member	5 minutes
2.2 Declaration of Interests	Presiding Member	
2.3 Confirmation of Minutes Proposed Motion: That the minutes of the full board special meeting held on 15 October 2025 are approved.	Presiding Member	5 minutes
2.4 Matters Arising Any matters arising?	Presiding Member	

3. Strategic Reporting and Monitoring (48 minutes)

Item	Led by	Time
3.1 Presentation / Curriculum Focus <ul style="list-style-type: none"> Social Sciences Department Biennial Report – HoD Social Sciences - Deferred to November 2025 meeting 	Principal - M Hart	0 minutes
3.2 Principal's Report <ul style="list-style-type: none"> Principal's Report <ul style="list-style-type: none"> Counsellors Report Term 3 2025 Thames High School VOR 2025 (sport) (electronically only) 2025 Term 3 THS 24-7 Report Alternative Education Proposal / rationale 	Principal - M Hart	10 minutes

5. Board Process and Self-Review (22 minutes)

Strategic: Governance Capability / Continuous Improvement

Item	Led by	Time
<p>5.1 Proposal for a Strategic / Policy Committee to lead and review the Strategic Plan and policies (<i>Deferred from previous meeting</i>)</p> <p>- Proposal and Terms of Reference for Strategy and Policy Committee</p> <p>Proposed motion: That terms of reference of Strategic / Policy Committee are approved and the members of the Strategic / Policy Committee for the 2025/2026 school year are</p>	Principal - M Hart	10 minutes
<p>5.2 Deputy Presiding Member</p> <ul style="list-style-type: none"> Purpose: Cover / succession Call for nominations <p>Proposed motion: That the board appoints as deputy to the Presiding Member (PM) for Thames High School Board.</p>	Presiding Member	5 minutes
<p>5.3 Self-Evaluation / Reflection</p> <p>A NZSBA (New Zealand School Boards' Association) meeting self-review is a process for a school's board of trustees to evaluate its own performance.</p> <ul style="list-style-type: none"> Board culture (<i>electronically only</i>) Template NZSBA Board Meeting Self Evaluation 	Presiding Member	5 minutes
<p>5.4 Planning for next meeting / Agenda Items</p> <ul style="list-style-type: none"> Proposal - change to date of final meeting to 1 December 2025 Other topics for next meeting? 	Presiding Member	2 minutes

6. Correspondence and Other Business (10 minutes)

Item	Led by	Time
<p>6.1 Inwards / Outwards Correspondence</p> <p>6.1.2 Inwards</p> <ul style="list-style-type: none"> MAJ - Resignation email rec'd 23 Aug 2025 (<i>electronically only</i>) HWS - Resignation letter rec'd 19 Sept 2025 CNW - Resignation email rec'd 19 Sept 2025 PPTA National Executive 2026-2027 rec'd 27 Oct 2025 School Support Staff Collective Agreement Negotiation Secondary Teachers' Collective Agreement negotiation Teacher and Principal latest data <p>6.1.3 Outwards</p> <ul style="list-style-type: none"> MAJ - Resignation acceptance letter dated 28 Aug 2025 HWS - Resignation acceptance letter dated 19 Sept 2025 CNW - Resignation acceptance letter dated 3 Oct 2025 Principal to PM - Notice of strike action <p>Proposed Motion: The 6.1.2 Inwards correspondence is accepted, and the 6.1.3 Outwards correspondence is approved.</p>	Presiding Member	5 minutes
<p>6.2 Open Forum / General Business (AOB)</p>	All Members	5 minutes

120 minutes

Key dates 2025

Dates are **subject to change** and will be advised.

Term 4: Monday 6 Oct to no later than Friday 19 Dec

Mon 6 Oct	First day of Term 4
Tue 28 Oct	Board hui 5.30 – 7.30 pm
Wed 29 Oct	Senior Prizegiving 7.00 – 9.00 pm
Tue 4 Nov -	NCEA Exams start
Fri 14 Nov	Staff Only Day – NCEA / Curriculum (2)
Mon 24 Nov	Board hui 5.30 – 7.30 pm
Tue 28 Nov	NCEA Exams end
Mon 8 Dec	Junior Prizegiving 1.30 – 3.00 pm
Fri 12 Dec	Staff Only Day
Fri 12 Dec	Last day of term 4
Sat 13 Dec	School holidays begin (until Jan 2026)

Key dates 2026

Dates are **subject to change** and will be advised.

Term 1: Monday 2 Feb to Thurs 2 April (10 weeks)

Fri 6 Feb	Waitangi Day – Public holiday
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Term 2: Monday 20 April to Friday 3 July (11 weeks)

Mon 27 Apr	Anzac Day (Sat 25 Apr) observed on Monday 27 April
Fri 29 May	Teacher Only Day (Staff only) Day – subject to change
Mon 1 Jun	King's Birthday

Term 3: Monday 20 July to Friday 25 September (10 weeks)

Term 4: Monday 12 October to Wednesday 17 December (10 weeks)

Fri 13 Nov	Teacher Only Day (Staff only) Day – subject to change
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Action List: from previous meeting/s held

Item due for action	Who	Status e.g. Completed, In progress, etc.
Co-opting Eligibility Declaration completed by the two co-opted board members – A Finn / K Ngamane	Board Secretary	Completed