Te Kura Tuarua o Te Kauaeranga
Thames High School

Kia kōtahi ai te piki ake, kia ikeike rawa ki te taumata

We grow together to achieve one's true potential.

Te Kura Tuarua o Te Kauaeranga
Thames High School Board – Agenda

Date: **Tuesday 27 October 2026** **Time:** **5.30 pm**

Venue: **Careers Centre**
Te Kura Tuarua o Te Kauaeranga | Thames High School

Presiding Member: Alia Finn

Quorum: ☐ Confirmed ☐ Not Confirmed

1. **Administration** (15 minutes)

Item	Led by	Time
1.0 Mihi whakatau / Welcome and Karakia (5 minutes) Our School Value: Whanaungatanga *– We build connected and collaborative relationships* **1.1 Present and Apologies** **Members:** Alia Finn (PM), Gareth Wright(Acting Principal), Cindy Dargaville, Siobhan Flanigan, Ngaio Hodson-Rapana, Lydia Lester, Shannon Paki, Phil Taylor, Brendon Wilkinson, Daniel Neufeld, Kim Ju Tiang **LSM:** Ted Benton **Minute Secretary:** Judith Payton **Apologies:** Shannon Paki **Visitors:** Sharyn Baker (Business Manager), Brooklyn Jiang, Lisa Barnett **1.2 Declaration of Interests**	B Wilkinson A Finn	5 minutes
1.3 Confirmation of Minutes **Proposed Motion**: That the DRAFT Minutes for Full Board meeting held on 8 September 2026 are approved. **Moved** **Seconded**	A Finn	10 minutes
1.4 Matters Arising Any matters arising?	A Finn	

2. Strategic Reporting and Monitoring (30 minutes)

Item	Led by	Time
2.1 Acting Principal's Report • Acting Principal's Report – October 2026 - taken as read. Any queries? **Proposed Motion**: That the Acting Principal's Report to the Board October 2026 is accepted. **Moved** **Seconded**	G Wright	10 minutes
2.2 Annual International Report – *deferred to 1 December 2026 Board hui* • Tabled: International Dept Proposal - Germany Overseas Marketing Trip 2027 • **Shannon Paki's** contributing discussion point: International Travel	-	
2.4 Finance and Audit Report **2.4.1** DRAFT Minutes of the Finance Committee meeting held on Wednesday 21 October 2026 • Finance Report Oct 2026 • Budget 2027 Assumptions • **Shannon Paki's** contributing discussion point: Thrive Trust	L Lester	5 minutes

Proposed Motion: That the Board accept the recommendation from the Finance Committee that the Finance Report October 2026 is accepted. **Moved** **Seconded** **Proposed Motion:** That the Board accept the recommendation from the Finance Committee that the Budget 2027 Assumptions is accepted, **Moved** **Seconded** **Proposed Motion:** That the Board accepts the recommendation from the Finance Committee that the accounts payable for August 2026 (paid September 2026) and September 2026 (paid October 2026). **Moved** **Seconded** **Proposed Motion:** That the Board accepts the recommendation from the Finance Committee that the Term deposits are accepted. **Moved** **Seconded**		
2.5 Property **2.5.1** DRAFT Minutes Property Committee meeting held on 21 October 2026 - Property Report October 2026 **Proposed Motion:** That the Board accept the recommendation from the Property Committee that the Property Report October 2026 is accepted. **Moved** **Seconded**	D Neufeld	5 minutes
2.6 Other Reports **2.6.1 Staff Health & Safety** **2.6.2 TAMSO** **2.6.3 Discipline** **2.6.4 Personnel & Appointments** N/A **2.6.5 Whanau and Friends committee**	A Finn / B Wilkinson	5 minutes
2.7 EOTC / Overnight Trip/s: Approval EOTC Summary **Proposed motion:** The Board gives initial approval for the overnight trip(s) with the understanding that the remaining steps for EOTC will be followed by delegating authority to the Board EOTC liaison to approve and report to the Board. **Moved** **Seconded**	B Wilkinson	5 minutes

3. Strategic Discussion and Decision-Making (20 minutes)
Strategic: Policy, Performance, Planning / Goals / Assurance

Item	Led by	Time
3.1 ERO Board assurance statement	A Finn	15 minutes
3.2 Policy Review Schedule **3.2.1** Policies Term 3 2026 (closed 25 September 2026) **Proposed Motion:** That the Term 3 2026 Policies are ratified by the Board. **Moved** **Seconded** **3.2.2 Policies Term 4 2026** for review (closes 13 November 2026) - FYI **USERNAME**: thameshigh **PASSWORD**: sealey	A Finn	5 minutes

4. Board Process and Self-Review (20 minutes)
Strategic: Governance Capability / Continuous Improvement

Item	Led by	Time
4.1 Allocation of roles and tasks for Board members	A Finn	15 minutes

4.2 Self-Evaluation / Reflection / Round the Table A NZSBA (New Zealand School Boards' Association) meeting self-review is a process for a school board to evaluate its own performance. • Action: NZSBA Board Meeting Self Evaluation **(Google Form)** Present previous evaluation	A Finn	5 minutes

5. Correspondence and Other Business (35 minutes)

Item	Led by	Time
5.1 Inwards / Outwards Correspondence **5.1.1 Inwards** • NZSBA SGM to vote on a replacement constitution - 21 Sept 2026 • In- MOE Accessing GovHub School Board Services - 16 Sept 2026 • Secondary School Employer Partnerships (SSEP) Report Term 2 2026 *(carried over from previous meeting)* • SchoolDocs Advisory *(carried over from previous meeting)* **Proposed Motion:** The Inwards correspondence is accepted **Moved** **Seconded** **5.1.2 Outwards** **None**	A Finn	5 minutes

Other Business

Item	Led by	Time
5.1.1 Student Support Trust Wrap up and guidelines **5.1.2 Yearbook statement from the Board, Community coms** **5.1.3 Review of appointment process and consultations**	A Finn A Finn A Finn	15 minutes 10 minutes 5 minutes

6. Public-Excluded Business (In-Committee) (30 minutes) – Extend time by 30 minutes (2.5 hrs)

Item	Led by	Time
6.1 Confirmation of PEB (In-Committee) Minutes **6.2 Matters Arising** **6.3 LSM Report** **6.4 Staff Leave** **6.5 Correspondence** **Proposed motion**: That the public be excluded from the following parts/s of the proceedings of this meeting of the agenda. The grounds are that the matter is of a **Personnel** nature and the reason is to protect the privacy of individuals or commercially sensitive information. This motion is proposed to comply with section 48 of the Local Government Official Information and Meetings Act 1987 (LGOIMA) and the special requirements when moving to exclude the public. **Moved** **Seconded**		

Est: 120 minutes

7. Closing and Karakia Whakamutunga

Next meeting: Tuesday 1 December 2026

N.B If the meeting time exceeds the 2 hours provided then there is provision for a motion to extend the meeting by up to 30 minutes. If this is not sufficient then items *'lie on the table'* until the next board meeting. There is provision to call a special meeting.

Motion *(if required): "That the meeting be extended by up to 30 minutes to allow for the completion of urgent business".*

If the motion is **not carried**, or if further time is needed beyond the extension:

- Remaining items are to **lie on the table** until the next scheduled board meeting.
- The Board may also **resolve to call a special meeting** if required.

Strategic: Governance – Effective Stewardship
- NZSBA Board Primary Objectives

REFERENCE		
SCHEDULE OF FULL SCHOOL BOARD MEETINGS FOR 2026	**Board meetings are held every Tuesday 3rd / 8th week of each Term.** • Monday 23 February • Tuesday 24 March • Tuesday 5 May • Tuesday 9 June • Tuesday 4 August • Tuesday 8 September • Tuesday 27 October • **Tuesday 1 December** **Property & Finance committee hui** on the previous **Tuesday**, except public and school holidays.	
TERM DATES 2026	**Term 1** Monday 26 January to Thursday 2 April **Term 2** Monday 20 April to Friday 3 July **Term 3** Monday 20 July to Friday 25 September **Term 4** **Monday 12 October to Monday 14 December** (no later than 18 Dec)	
KEY DATES for reference	See the school website for all dates (Subject to change) **Key dates 2026** *Dates are **subject to change** and will be advised.* **Term 4: Monday 12 October to Friday 11 December** **Mon 12 Oct** **First day of Term 4** Tues 27 Oct Board Hui 5.30 – 7.30 pm Wed 4 Nov Senior Prize Giving 6.00 pm Thu 5 Nov TV Jnr 3 x 3 Basketball (Only if THS team is registered) **Thu 10 Nov** **NCEA and Scholarship Exams start** Wed 11 Nov TV Jnr Volleyball (Only competition team) **Fri 13 Nov** **Staff only day - Curriculum (2)** Fri 20 Nov TV Ultimate Frisbee (Only competition team) Wed 25 Nov **Year 8 Orientation Day** Tues 1 Dec Board Hui 5.30 – 7.30 pm Fri 4 Dec NCEA and Scholarship Exams last day Tue 8 Dec Junior Prize Giving Wed 9 Dec - Fri 11 Dec End-of-year activities **Mon 14 Dec** **Last day of Term 4 - Staff only day** *Sat 12 Dec* *School holidays begin (until Jan 2027)*	

Action List: from previous meeting held 8 September 2026		
Item due for action	**Who**	**Status** **e.g. Completed, In progress, etc.**
Two Finance motions included in the Board Finance Committee meeting held on the 21 October 2026. • Change of Travel Management Company (TMC) from CTM to Orbit be approved. • International flights of 2 students to France as part of the Nutter Exchange are approved, conditional on all of the documents from the reciprocal school being obtained are approved.	L Lester Finance Chair / S Baker Business Manager	**Completed**

Property members are emailed the draft consultation.	S Baker - BM	**Completed**
Correspondence agenda items carried over from previous hui	Board Secretary	**Completed**